

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Planning and Building	(2) MEETING DATE 1/17/2012	(3) CONTACT/PHONE Morgan Torell, Planner III/(805) 781-5113	
(4) SUBJECT Request to approve membership and new bylaws of the Homeless Services Oversight Council (HSOC).			
(5) RECOMMENDED ACTION Staff recommends that your Board: <div style="margin-left: 20px;"> 1. Approve Rod Youngquist and Chief Jim Copsey to fill vacant business organization and law enforcement seats on the Homeless Services Oversight Council as shown in Exhibit A; and  2. Approve the new bylaws as shown in Exhibit B. </div>			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation (Time Est. _____) <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A		(12) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(13) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) n/a		(14) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
(15) LOCATION MAP  N/A	(16) BUSINESS IMPACT STATEMENT?  No	(17) AGENDA ITEM HISTORY  <input type="checkbox"/> N/A    Date <u>September 22, 2009, July 26, 2011</u>	
(18) ADMINISTRATIVE OFFICE REVIEW  Reviewed by Leslie Brown			
(19) SUPERVISOR DISTRICT(S) All Districts -			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Planning and Building / Morgan Torell, Planner III

DATE: 1/17/2012

SUBJECT: Request to approve membership and new bylaws of the Homeless Services Oversight Council (HSOC).

## **RECOMMENDATION**

Staff recommends that your Board:

1. Approve Rod Youngquist and Chief Jim Copsey to fill vacant business organization and law enforcement seats on the Homeless Services Oversight Council as shown in Exhibit A; and
2. Approve the new bylaws as shown in Exhibit B.

## **DISCUSSION**

The San Luis Obispo Countywide 10-Year Plan to End Homelessness called for the creation of a governing body to provide policy guidance and oversight for the on-going implementation of the 10-Year Plan. On June 23, 2009, the Board of Supervisors established the HSOC as a new county advisory committee. In addition to providing guidance and oversight for implementation of the 10-Year Plan, the HSOC reviews and evaluates data on homeless services and make recommendations regarding program "best practices" and funding allocations.

### Bylaw Amendments

The bylaws have been recommended for amendment to clarify a number of areas. These are summarized as follows:

1. The current by-laws do not specify a term or duration of office for Council members. The new by-laws state that the term of appointment is three years, and members may serve no more than two full consecutive terms.
2. The current by-laws state that elections/re-appointments are established in July. The new by-laws state that terms will be begin on January 1st rather than July 1st. Therefore, the terms for members and officers are changed to the calendar year.
3. The office of vice-chair did not exist in the original by-laws. A committee chair was designated to stand in and fill the vacancy of the chair. The proposed by-laws establish the office of vice-chair and specify duties.
4. Additional changes include: a further defined process for appointment of alternates; a quorum was changed to a majority instead of a majority plus one; absence of three meetings could result in removal; a process was added to amend the by-laws; the meeting frequency was changed to bi-monthly; a section was added for ad hoc committees; and a process was created for staggered terms.

Because the amendments were numerous and scattered throughout the document, a version with language shown as deleted and new became difficult to read. For this reason, we are presenting a clean copy to be adopted to your Board today.

### Appointments

The Maddy Act requires that the Board of Supervisors appoint members to the HSOC. There are currently four vacant seats on the HSOC, including three vacant local businesses/business organization representative seats and one law enforcement seat. The County Clerk Recorder posted public notices to fill these vacancies. The HSOC recommends to your Board that Rod Youngquist fill a vacant business seat and Chief Jim Copsey fill the vacant law enforcement seat, as shown in the attached Exhibit A. Per the new bylaws included in this report, Rod Youngquist and Chief Jim Copsey will serve a 3-year term starting in January 2012. All members may serve up to two consecutive 3-year terms according to the new bylaws.

### **OTHER AGENCY INVOLVEMENT/IMPACT**

The HSOC, County Clerk Recorder's Office, and community stakeholders were involved with the appointment of these HSOC members and revision of the bylaws.

### **BUSINESS IMPACT STATEMENT**

Not applicable.

### **FINANCIAL CONSIDERATIONS**

This request does not create a direct financial impact to the County.

### **RESULTS**

The immediate results of the action requested today will be improved coordination of activities countywide to address homelessness. The County is continuing to establish a planning framework and an implementation structure through which the County and non-profit groups can collaborate, coordinate and reach consensus on how best to allocate limited resources to address homelessness.

The HSOC will further the Communitywide Indicator of a Healthy Community through homeless assistance programs.

### **ATTACHMENTS**

1. Exhibit A - Membership of the Homeless Services Oversight Council
2. Exhibit B - By-Laws, Homeless Services Oversight Council